**Laeeqa Begum**,

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laeeqa.khan77@gmail.com

Dear Hiring Manager,

As a student from the University of La Trobe, my qualifications align with the practical and technical skills that you seek. I am comfortable with tools such as R, SQL, SAS, Python, SAP HR, Power BI, Tableau. However, I have no qualms in adapting to new tools. I am certain that I have what you need and would become a beneficial extension to the company.

As a professional, I understand what it takes to provide innovative strategies based on data-driven insights. I have a recognized talent for converting detailed analytics reports into actionable steps that focus on improving key performance indicators and facilitating stakeholder decision making. I have been commended for my clear communication style and my ability to translate complex data concepts into concise and meaningful reports.

In both academic and professional field, my professors and peers have praised my hardworking quality. Whether working on academic, extracurricular, or professional projects, I apply proven technical and analytical skills, which I hope to leverage at your firm.

I am confident that my experiences, skills and solid interests have prepared me to be a strong employee for your organisation. I have attached my resume and look forward to hearing from you and possibly meeting you for an interview as I am eager to embark on this exciting journey with you. Thank you for your time and consideration.

Sincerely,

Laeeqa Begum